Department of Agriculture
BUREAU OF PLANT INDUSTRY
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ISO 9001:2015 Certified
Quality Management System

August 30, 2023

MEMORANDUM ORDER
No: 234
series of 2023

SUBJECT: NEW COMPOSITION OF PROCUREMENT AND DISBURSING TEAMS OF THE PLANT PRODUCT SAFETY SERVICES DIVISION-SATELLITE PESTICIDE ANALYTICAL LABORATORY-CAGAYAN DE ORO (SPAL-CDO), NATIONAL SEED QUALITY CONTROL SERVICES DIVISION (NSQCSD) - REGIONAL SEED TESTING LABORATORY, REGION X CAGAYAN DE ORO (NSQCS CDO) AND NATIONAL PLANT QUARANTINE SERVICES DIVISION (NPQSD) REGION X - PLANT QUARANTINE STATIONS (PQS), CAGAYAN DE ORO, OZAMIZ AND ILIGAN CITY

In the interest of the service and in order to ensure smooth operation and effectively implement a system in the financial transactions of the office, the Procurement and Disbursing Team of Plant Product Safety Services Division-Satellite Pesticide Analytical Laboratory-Cagayan De Oro (SPAL-CDO), National Seed Quality Control Services Division (NSQCSD) - Regional Seed Testing Laboratory, Region X Cagayan De Oro (NSQCS CDO) and National Plant Quarantine Services Division (NPQSD) Region X - Plant Quarantine Stations (PQS), Cagayan De Oro, Ozamiz and Iligan City are as follows:

A. PROCUREMENT

Bids and Awards Committee (BAC)

Chairperson	Ms. Judith R. Flores (SPAL CDO)
Vice-Chair	Ms. Annabelle M. Ylanan (PQS CDO)
Members	Ms. Rhea Connie C. Villas (NSQCS CDO)
	Mr. Giovanie T. Flores (PQS CDO)
	Mr. Allen Marven T. Tinhay (SPAL CDO)
Head Secretariat	Ms. Manilyn Z. Ofiana (NSQCS CDO)
Members	Ms. Ria Lynne D. Daigon (SPAL CDO)
	Mr. Kim James F. Sombilon (PQS CDO)
Canvassers	Mr. Geoffrey G. Embate (PQS CDO)
	Mr. Alfredo U. Gordoncillo (PQS Iligan)
	Ms. Rocaina M. Macapato (NSQCS CDO)
	Mr. Rexter D. Malaque (SPAL CDO)
	Mr. Johnnel C. Villas (SPAL CDO)
	Ms. Carol Ann A. Prejoles (PQS CDO)

Inspectors	Ms. Roxette Ann D. Quindala (SPAL CDO)
Property Custodian	Mr. Globert B. Bierneza (PQS CDO) Mr. Alfredo U. Gordoncillo (PQS Iligan) Ms. Haidie L. Daclag (SPAL CDO) Ms. Rocaina M. Macapato (NSQCS CDO)

B. INTERNAL CONTROL

Ms. Mariza B. Lagura (PQS CDO)

C. DISBURSING

NSQCSD, RSTL Region X, Cagayan De Oro

Approving Officer	Ms. Lita Amancia M. Yandug
Collecting/Disbursing Officer	Ms. Aquisah L. Renayong
Bookkeeper	Ms. Antonieta M. Salo

NPQSD, Region X PQS Iligan

Approving Officer	Ms. Maria Luz C. Tormis
Collecting/Disbursing Officer	Ms. Pameah L. Jerusalem
Bookkeeper	Mr. Arvin J. Sabellano

NPQSD, Region X PQS Cagayan De Oro & Ozamiz

Approving Officer	Mr. Arnold S. Dela Cruz Jr.
Collecting Officer, CDO	Mr. John M. Ermina
Alternate Collecting Officer and Bookkeeper, CDO	Mr. Kelvin E. Simbre
Collecting Officer, Ozamiz	Ms. Mary Jane G. Gallo
Disbursing Officer	Mr. Stephen James M. Echem

SPAL/FSU Cagayan De Oro

Approving Officer	Ms. Sherlita B. Olifernes
Collecting/Disbursing Officer	Ms. Mary Valerie G. Embate
Bookkeeper	Ms. Maricor M. Aguelo

In view thereof, they are directed to faithfully perform their duties and responsibilities inherent to your respective designation in addition to their present workload and instructed to file an application for fidelity bond at the Bureau of the Treasury. Their accountability as such is anchored in the principles of transparency in government transactions and in accordance with the usual accounting and auditing requirements of the Office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

cc: Ma. Kristine Joy M. De Guzman
Chief, Accounting Section

Mr. Ruel C. Gesmundo
OIC-Assistant Director and
Concurrent *Chief, National Seed Quality Control Services Division*

William F. Mugot
Chief, Plant Product Safety Services Division

Shereene R. Samala
OIC-Chief, National Plant Quarantine Services Division