Department of Agriculture
BUREAU OF PLANT INDUSTRY
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August 11, 2023

MEMORANDUM ORDER
NO 223
Series of 2023

SUBJECT: NEW COMPOSITION OF BPI'S PERFORMANCE MANAGEMENT TEAM

Pursuant to Memorandum Circular No. 6 dated March 16, 2012, and Resolution No. 1200481 dated March 16, 2012, issued by the Civil Service Commission the BPI's Performance Management Team is hereby composed of the following:

Herminigilda A. Gabertan, Ph.D. *Asst. Director for Research Development and Production Support Services*	Chairperson
Ruel C. Gesmundo *Asst. Director for Regulatory Services*	Co – Chairperson
Rhoda Grace S. Pintuan *Chief, Planning and Management Office*	Member
Ellaine T. Molon *OIC, Human Resource Section*	Member
Anisah C. Guro-Macalangcom *OIC, Budget Section*	Member
Lorna E. Herradura, Ph.D. *Center Chief, Davao National Crop Research Development and Production Support Center*	Member
Flora A. Jarilla *Center Chief, Los Banos National Crop Research Development and Production Support Center*	Member
Jesus R. Aspuria, Ph.D. *Center Chief, Baguio National Crop Research Development and Production Support Center*	Member

Doris Paz I. Discaya — Member
Center Chief, La Granja National Crop Research Development and Production Support Center

Rhod S. Orquia — Member
OIC, Guimaras National Crop Research Development and Production Support Center

William F. Mugot — Member
Chief, Plant Product Safety Services Division

Peter M. Madaraog, Ph.D. — Member
Chief, Crop Pest Management Division

Christopher Cruz — Member
OIC, Crop Research and Production Support Division

Shereene R. Samala — Member
OIC, National Plant Quarantine Services Division

Mary Ann B. Guerrero — Member
Executive Secretary Designate National Seed Industry Council

Geronima P. Eusebio — Member
OIC, Biotechnology Office

Elaiza Nicole S. Dotimas — Member
OIC, Agricultural Engineering Division

Elalin T. Torio — Member
President, DA BPI Employees Association

Planning and Management Office
Secretariat

The BPI PMT shall perform the following functions:

1. Set consultation meetings with all Head of the Operating Unit for the purpose of discussing the targets in the performance commitment and rating forms;
2. Ensure that office performance targets and measures, as well as the budget, are aligned with those of the agency and work distribution of office/units is rationalized;
3. Recommends approval of the office performance commitment and rating to the office of the head of the agency;
4. Acts as appeals body and final arbiter for performance management issues of the agency;

5. Adopts its own internal rules, procedures, and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority or representative in case of absence of the members; and,
6. Conduct periodic meetings for any reviews, updates, and/or relevant to BPI Strategic Performance Management System (SPMS).

The Secretariat will be tasked to perform the following:

1. Schedules meetings and performance reviews;
2. Prepares and keeps minutes/highlights of the meeting;
3. Collect and maintain records.

BPI Centers are also directed to create their respective BPI PMT Sub – Committee which shall be composed of the following:

1. Center Chiefs
2. In – charge of Human Resource Management
3. In – charge of Planning
4. In – charge of Financial Management
5. Representative of Rank and File Employees

In view thereof, they are directed to perform their duties and responsibilities inherent to their respective designation in addition to their present workload.

This Memorandum Order shall take place immediately and supersede all Orders inconsistent herewith.

GERALD GLENN PANGANIBAN, Ph.D.
Director