Department of Agriculture
BUREAU OF PLANT INDUSTRY
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MEMORANDUM ORDER
No. 220
Series of 2023

SUBJECT : RE - COMPOSITION OF QMS-QUALITY WORKPLACE TEAMS (QWT): CORE AND SUBCOMMITTEE MEMBERS

In the exigency of service and to facilitate the continual implementation of activities of the Quality workplace Team related to the ISO 9001:2015 Quality Management System of the Bureau of Plant Industry, the re-composition of the team and functions are created as follows:

QUALITY WORKPLACE CORE TEAM MEMBERS:

Leader:	Valerio F. Colis Jr.
Assistant Leader:	Roy B. Sojuaco
Secretariat:	Joshua P. Verdera Jessa Jel F. Laurente Dallyn C. Fuster
Members:	Mark Raymond R. Reyes Cyd Clarisse C. Palado Angeline J. Salinas Reginand David C. Caampued Tracey Mae Cea Janella Christine H. Co

Functions:

1. Ensure that the environment for the operation of processes needed to achieve conformity to service requirements are managed effectively and efficiently;
2. Ensure consistent implementation of 5s *program (Seiri, Seiton, Seiso, Seiketsu and Shitsuke)* as applicable;
3. Regularly monitor and assess workplace's cleanliness, orderliness and safety, and submit reports to the Director/ QMS Leader
4. Continuously advocate for 6s in every Operating Unit and Division, and recommend to the Director/ QMS Leader any necessary improvement.

QUALITY WORKPLACE SUBCOMMITTEE MEMBERS:

BPI – CENTRAL OFFICE

Julie Ann A. Aragones
Mark Robin L. Cabral
Kevin V. Quinoñes
Ely A. Cunanan
Mary Luz Anntonette D. Lopez
Saaduddin S. Diamla
Roland Christian C. Sanchez
Gibert B. Maminta
Christian B. Maminta

BPI – QUEZON CITY

Aurora L. De Guzman
Maricel F. Fortaleza
Ivy Carisse C. Mariano

BPI – LOS BAÑOS NCRDPSC

Melinda O. Mondoñedo
Benito M. Sojor
Venus M. Malabanan
Rachel Ann A. Anabo

BPI – BAGUIO NCRDPSC

Divina C. Jose
Nancy P. Aspuria
Erlinda F. Jimenez
Rogelio G. Custodio
Cristilyn P. Natan

Functions:

1. Cascade, reiterate and monitor the continuous implementation of the Quality Workplace standards in their respective Division/ Sections/ Units/Center;
2. Serve as 5s Auditor during conduct of Workplace Audit.
3. Attend meetings or training conducted by the BPI Quality Workplace Team.

This order shall take effect and supersede all other issuances inconsistent herewith.

GERALD GLENN F. PANGANIBAN Ph.D.
Director