Department of Agriculture
BUREAU OF PLANT INDUSTRY
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MEMORANDUM ORDER
No: 218
Series of 2023

SUBJECT : COMPOSITION OF BUREAU OF PLANT INDUSTRY (BPI) PROCUREMENT FOCAL PERSON/ COORDINATOR

In the exigency service, the following personnel are official representatives and are designated as Procurement Focal Persons/Coordinators:

OFFICE	PERMANENT FOCAL	ALTERNATE FOCAL
DIVISIONS/ OPERATING UNIT		
Biotechnology Office	SHERILYNNE A. LEONCIO	ERICKA JOY U. ANCAYAN
National Seed Quality Control Services (NSQCS)	EVANGELINE F. MEDELLIN	JEROME BAUTISTA
National Plant Quarantine Services Division (NPQSD)	YVES PAUL MAMINTA	JEMIMAH YBERA
National Seed Industry Council Plant Variety Protection Office (NSIC/ PVPO)	REYCHEL M. ALCANTARA	CHRISTIAN B. MAMINTA
Crop Pest Management Division Office (CPMD)	RUSS-UZI MAYENNE A. EBORA	MARC DOMINIC M. FRENAL
Plant Product Safety Services Division (PPPSD)	GLEANDALYN AFENIR	DYAN SINGMA
National Pesticides Analytical Laboratory (Quezon City)	NOREEN D. ESCOBAR	MARK KENNETH C. GONZALES
Agricultural Engineering Division (AED)	ANGELINE J. SALINAS	JOSEPH A. GUINEZ
Crop Research and Production Support Division (CRPSD)	CHARLES B. MENDOZA	AARON FERDIE NASOL
National Organic Agriculture Program (NOAP)	KHORINA NIÑA S. PADILLA	GLENN B. UMANDAP
High-Value Crops Development Program (HVCDP)	REVELYN G. BANQUIRIG	LEAH MORANTE
National Rice Program (NRP)	NORIEL B. GARGULLO	AARON FERDIE S. NASOL
National Corn Program (NCP)	NORIEL B. GARGULLO	AARON FERDIE S. NASOL
National Urban And Peri-Urban Agriculture Program (NUPAP)	ELAIZA NICOLE S. DOTIMAS	ANGELINE SALINAS
Administrative Offices		
Payroll Unit	CELESTE F. GAMBOL	KIMBERLY L. MAÑOSCA
Human Resources Section	JOSHUA P. VERDERA	RUFFA MAE D. CANTON

Cashier Unit	MS. EDITHA E. NILO	MARICHU Z. SEBASTIAN
Planning And Management Office (PMO)	JALLYNE E. REMOQUILLO	LIEZEL JOY C. MORALES
Information And Communication Section (ICS)	JEFFREY A. MORATE	JHOANNA G. MANALAD
Budget Section	ROWENA C. TAGANAS	ARIEL R. AGUSTIN
Office of the Director	JANICE CRUZ	MARY LUZ ANNTONETTE D. LOPEZ
Office of the Assistant Director for Research, Development and Production Support Services	NHYLL ANGELO S. ACUÑA	SEAN RICHMOND S. VILLAFLOR
Records Section	VALERIO F. COLIS JR.	JANETE C. ROCERO
Bids And Awards Committee Office	JOHN DENVER L. ERMINO	JERLY N. BESIN
Accounting Section	MA. KRISTINE JOY M. DE GUZMAN	CHRISTINE P. CRISOSTOMO
Internal Audit Unit	RAUL F. MAMINTA	VALERIO F. COLIS JR.

The above personnel shall have the responsibilities of the following:

1. Responsible for the encoding, and monitoring of the Purchase Request (PR) of respective offices;
2. Maintain records of each PR;
3. Monitor the status of PR;
4. Accountable for each of the PR alongside the Division Chief/ Unit Head;
5. Submit weekly updates/status (every Friday) and;
6. Perform other tasks assigned inherent to current responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director