Department of Agriculture
BUREAU OF PLANT INDUSTRY
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June 26, 2023

MEMORANDUM ORDER
No. 195
Series of 2023

SUBJECT: COMPOSITION AND FUNCTIONS OF THE BUREAU OF PLANT INDUSTRY PROGRAM TO INSTITUTIONALIZE MERITOCRACY AND EXCELLENCE TO HUMAN RESOURCE MANAGEMENT (PRIME – HRM) WORKING COMMITTEES

Relative to the compliance with CSC MC No. 24 s. 2016 re: Program to Institutionalize Meritocracy and Excellence to Human Resource Management (PRIME – HRM) in this Bureau, the following will be the composition and functions of the PRIME – HRM Working Committees:

Overall Chairperson	:	Herminigilda A. Gabertan, Ph.D.
Co-Vice Chairpersons	:	Ruel C. Gesmundo Ellaine T. Molon
Members	:	Rowena S. Sopeña Kristine Angeli A. Valdez Ma. Kristine Joy M. de Guzman Anisah C. Guro – Macalangcom Ruel S. Sespeñe Ma. Cristina B. Flor
Secretariat	:	Aprilmae F. Casas Sean Richmond S. Villaflor Hazel Joy M. Gusi Lermarie S. Bautista Hilarie Mae P. Ruiz

Functions:

- The Over-All Chairperson and the Co-Vice Chairpersons shall provide leadership in the steering of the PRME-HRM Sub-Committees during the accreditation process and other requirements as needed for the accreditation;
- The Members shall ensure administrative and financial support in the process of accreditation; and
- The secretariat shall keep the up-to-date contact details of all personnel in this committee and ensure coordination of meetings and other related activities.

Sub-Committees:

Recruitment, Selection, and Placement

Chairperson	:	Manuelito E. Macapaz Jr.
Vice-Chair	:	Lew Genesis C. Almero
Members and Office Representatives	:	Russ – Uzi Mayenne A. Ebora, CPMD Katherine A. Casabuena, NPQSD Charmaine Hannah A. Padasas, CRPSD Engr. Romansito G. Guerrero, AED Samuel L. Fontanilla, PPSSD Earl Austin B. Aromin, NSQCSD

		Mary Ann B. Guerrero, NSIC/PVPO Maria Narcisa V. Garcia, LBNCRDPSC Evelyn A. Sumineg, MPA, BNCRDPSC Marie Girlie R. Laud, LGNCRDPSC Joresel L. Coronado, DNCRDPSC Alex A. Tuyo, GNCRDPSC
Secretariat	:	Louise Leen L. Anit

Learning and Development

Chairperson	:	Ellaine T. Molon
Vice-Chair		Emerald D. Suñga
Members and Office Representatives	:	Mar J. de Guzman, CPMD Mark Raymond R. Reyes, NPQSD Kathlen B. Racho, NSQCSD Maricel R. Mamalayan, CRPSD Engr. Romansito G. Guerrero, AED Julie Ann A. Aragones, PPSSD Jose Diego E. Roxas, NSIC/PVPO Nicolas B. Palacpac, Biotechnology Office King Roy D. Bondad, LBNCRDPSC Divina C. Jose, Ph.D., BNCRDPSC Jean B. Benotapa, LGNCRDPSC Shella L. Callao, DNCRDPSC Julie Ann G. Cordero, GNCRDPSC
Secretariat	:	Ruffa Mae C. Canton

Performance Management

Chairperson	:	Rhoda Grace S. Pintuan
Office Representatives	:	Cherrylyn I. Parafina, PMO Joshua Luis F. Bangabang, PMO Manuelito E. Macapaz Jr., Human Resources Section John Paul D. Maminta, CPMD Jessa Blesilda G. Antero, NPQSD Asther V. Paglinawan, CRPSD Engr. Romansito G. Guerrero, AED Christian Allen M. Taleon, PPSSD Diana SJ. Tabudlong, NSQCSD Paul Ryan O. Alcantara, NSIC/PVPO Ken Robin V. Coberiano, Biotechnology Office Brian Joseph S. Zulueta, LBNCRDPSC Jesus R. Aspuria, Ph.D., BNCRDPSC Josephine C. Pilar, LGNCRDPSC Albert M. Fuentes, DNCRDPSC Rhod S. Orquia, GNCRDPSC
Secretariat	:	Bianca Marie DC. San Luis Zara Eunice Cuenco

Rewards and Recognition

Chairperson	:	Rowena S. Sopena
Vice-Chairperson	:	Joshua P. Verdera
Members and Office Representatives	:	Lilia A. Portales, ADO Elalin T. Torio, NSQCSD Samuel L. Fontanilla, PPSSD Glaiza Marie L. Duron, CPMD Dianne Joy V. Katigbak, NPQSD Aileen D. Agcaoili, CRPSD Engr. Romansito G. Guerrero, AED Lennie T. Manipon, PPSSD Cyd Clarisse C. Palado, NSQCSD Rachel M. Alcantara, NSIC/PVPO Mark Julius Mercado, LBNCRDPSC Evelyn A. Sumineg, MPA, BNCRDPSC Ma. Rose C. Ordilla, LGNCRDPSC Ms. Ma. Adelfa N. Lobres, DNCRDPSC Milagros T. Luces, GNCRDPSC
Secretariat	:	Maricel C. Bautista

All Sub-Committees shall perform the following function:

1. Provides direction and necessary technical assistance, ensure timelines are met and monitor all preparatory activities needed for the implementation of PRIME – HRM.
2. Documents the PRIME – HRM systems and processes as prescribed in the PRIME – HRM Enhance Maturity Level Indicators.

This order shall take effect immediately and shall supersede all other Orders consistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director