Department of Agriculture
BUREAU OF PLANT INDUSTRY
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MEMORANDUM ORDER
No. 165
Series of 2023

SUBJECT : DESIGNATION OF MR. MAR J. DE GUZMAN AS THE BUREAU'S CUSTOMER SATISFACTION FORM (CSF) LEAD FOCAL

In the exigency of service, **MR. MAR J. DE GUZMAN**, Agriculturist II of the Crop Pest Management Division (CPMD), is hereby designated as **LEAD FOCAL OF THE BUREAU'S CUSTOMER SATISFACTION FORM (CSF).**

In view thereof, **MR. DE GUZMAN** will be in-charge on the over-all monitoring, collection and consolidation of the monthly submission of CSF Analysis from the different sections, offices, divisions and centers of the Bureau. He will also create a Monthly Narrative Report of Bureau's CSF Analysis and submit it to the top management and concerned offices.

Assigned CSF Focal from Sections, Offices, Divisions and Centers are enjoined to support the lead focal through correct and timely submission of their CSF Analysis as stated on the Memorandum Order no. 221 Series of 2021.

This order shall take effect **immediately**, and shall remain in force unless revoked in writing by the undersigned. This order shall supersede all other Orders or Memoranda. inconsistent herewith.

GERALD GLENN F. PANGANIBAN. Ph.D.
Director