Department of Agriculture
BUREAU OF PLANT INDUSTRY
692 San Andres Street, Malate, Manila, Philippines
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Tel. No.: (02) 8525-7909, (02) 8525-2987 | Website: buplant.da.gov.ph

April 25, 2023

MEMORANDUM ORDER

No. 127
Series of 2023

SUBJECT: SUCCESSION ON THE DELEGATION OF AUTHORITY IN THE NATIONAL SEED QUALITY CONTROL SERVICES DIVISION SATELLITE SEED TESTING LABORATORY – REGION I

In the interest of the service and in order to ensure the smooth flow of day to day operations in the office, the succession plan on the Delegation of Authority in the National Seed Quality Control Services Division Satellite Seed Testing Laboratory – Region I shall be in the following order:

	Name	Position/Designation
1.	Win Lei A. Castillo	Agriculturist II/OIC-Satellite Chief
2.	Danny Russell Q. Arcangel	Laboratory Technician II/Assistant Chief
3.	Fremelina G. Friala	Laboratory Technician I

As such, in the absence of the Officer-In-Charge, the next-in-rank shall act on the day-to-day operation of the office as well as urgent concerns which require immediate action. They are directed to perform all the duties and responsibilities inherent to their respective designation in addition to their present workload.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

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GERALD GLENN F. PANGANIBAN, Ph.D.
Director

Department of Agriculture
BUREAU OF PLANT INDUSTRY
National Seed Quality Control Services Division – Region I Satellite
Address: *MMSU Compound, Brgy. 17 Tabug, City of Batac, Ilocos Norte, Philippines*
Email Address: nsqcs_1sat@yahoo.com.ph
Tel. No.: 0938-781-3407 / 0966-167-3970

April 19, 2023

GERALD GLENN F. PANGANIBAN, Ph.D
Director
Bureau of Plant Industry
San Andres St., Malate, Manila

Attention: **Ms. Ellaine T. Molon**
OIC, Personnel Section

Dear **Director Panganiban**,

May I request for the issuance of a Memorandum Order regarding the Succession Plan on the Delegation of Authority in the National Seed Quality Control Services Division, Satellite Seed Testing Laboratory- Region I, City of Batac, Ilocos Norte of the following Personnel with their corresponding position/designation.

Name	Position/Designation
1. Win Lei A. Castillo	Agriculturist II/ OIC- Satellite Chief
2. Danny Russell Q. Arcangel	Laboratory Technician II/Assistant Chief
3. Fremelina G. Friala	Laboratory Technician I

Thank you for your favorable approval.

Very truly yours,

WIN LEI A. CASTILLO
OIC- Satellite Chief

BUREAU OF PLANT INDUSTRY
Office of the Director 0423 0337
RECEIVED 4:47
By: Jerick Date: 4-20-23

Noted:

RUEL C. GESMUNDO
OIC- Assistant Director for Regulatory Services and Concurrent Chief, NSQCS

Approved by:

GERALD GLENN F. PANGANIBAN
Director