Department of Agriculture
BUREAU OF PLANT INDUSTRY
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April 12, 2023

MEMORANDUM ORDER

No. 98
Series of 2022

SUBJECT: NEW COMPOSITION OF THE BUREAU OF PLANT INDUSTRY COMMITTEE ON ANTI-RED TAPE (BPI CART)

In the exigency of the service and per IRR of Republic Act No. 11032, the composition of the Bureau of Plant Industry Committee on Anti-Red Tape is hereby composed of the following officials:

Ruel C. Gesmundo — **Chairperson**
OIC-Assistant Director for Regulatory Services

Shereene R. Samala — **Members**
OIC-Chief, National Plant Quarantine Services Division

William F. Mugot
OIC-Chief, Plant Product Safety Services Division

Peter M. Magdaraog
OIC-Chief, Crop Pest Management Division

Elaiza Nicole S. Dotimas
OIC-Chief, Agricultural Engineering Division

Yondre J. Yonder
OIC-Chief, Crop Research and Production Support Division

Rhoda Grace S. Pintuan
Chief, Planning and Management Office

Ellaine T. Molon
OIC, Personnel Section

Paula R. Del Rosario
OIC, Information and Computer Section and
Team Leader, Knowledge and Management Team

Anisah C. Guro-Macalangcom
OIC, Budget Section

Ma. Kristine Joy M. De Guzman
Chief, Accounting Section

Valerio F. Colis Jr.
OIC, Records Section

Jose Diego E. Roxas
OIC, Property and Supply Section

Raul F. Maminta
OIC, Internal Audit Unit

Elalin T. Torio
President, BPI-Employees Association

Maria Narcisa V. Garcia
Alternate Team Leader, Knowledge and Management Team

The BPI-CART is hereby tasked to:

1. Ensure the compliance with the provision of RA 11032 and its IRR and other issuances of the Anti-Red Tape Authority;

2. Conduct of compliance cost analysis, time and motion studies, evaluation and improvement of the BPIs systems and procedures in order to reduce red tape and processing time;

3. Responsible for the periodic review of the BPIs Citizen Charter and ensure the compliance of the 3-7-20 prescribed processing time for transactions and the zero contact policy;

4. Establish and manage a public assistance complaint desk to effectively receive complaints, comments and suggestions and monitor client satisfaction via Customer Satisfaction Form (CSF);

5. Ensures all complaints forwarded by the Presidential Complaint Center, CSC-CCB and Anti-Red Tape Authority's Complaints and Action Center are acknowledged, responded to and/or acted upon within the designated period; and

6. Perform such other related functions as may be necessary to achieve the purpose for which the Committee was created.

BPI Centers and other Regional offices are also directed to create their respective CART Sub-Committees and submit their composition to the Chairperson, BPI CART for endorsement and approval of the Director.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

cc: Office of the CCB Program Manager
Public Assistance Information Office
Civil Service Commission

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