Department of Agriculture
BUREAU OF PLANT INDUSTRY
692 San Andres Street, Malate, Manila, Philippines
Email Address: info@buplant.da.gov.ph
Tel. No.: (02) 8525-7909, (02) 8525-2987 | Website: **buplant.da.gov.ph**

MEMORANDUM ORDER
No. 97
Series of 2023

SUBJECT : **COMPOSITION OF THE INVENTORY COMMITTEE FOR THE INVENTORY OF PROPERTY, PLANT AND EQUIPMENT (PPE) AND ONE-TIME CLEANSING OF PPE ACCOUNT BALANCES**

The Inventory Committee for the Inventory of Property, Plant and Equipment (PPE) and One-Time Cleansing of PPE Account Balances is hereby formed in compliance with the Commission on Audit (COA) Circular No. 2020-006. The Committee shall be composed as follows:

Chair : **HERMINIGILDA A. GABERTAN, PhD**
Assistant Director

Co-Chair : **MA. KRISTINE JOY M. DE GUZMAN**
Chief, Accounting Section

JOSE DIEGO E. ROXAS
OIC, Property and Supply Section

Members (Property Custodians) :
JAM ROXAN S. GARMAY
KENNETH PABELICO
JOSEPH A. GUINEZ
ELY CUNANAN
NICOLAS B. PALACPAC
CHRISTIAN B. MAMINTA
EARL AUSTIN B. AROMIN
EUGENIA V. RUTAB
NIÑA R. ROSALES
JUVY G. NARTE
RHODORA L. FANER
JONALYN A. PABUAYA
MARK KENNETH CONZALES
NISIE C. NUÑEZ
NELSON JOHN G. PARAZO
IRISH M. SALADAGA
ANTONIO Y. ASOY
TROLI T. NAVARRO
WYNE MARC G. RIGONAN
MARK JULIUS B. PARIS
REX R. BUGAAY
MARILOU D. TIROL
MARIA SUSAN F. BAMBICO
ANNA THERESA F. GUINTO
HENRY A. MOLON

	AL CHRISTIAN R. HILARIO
	ALDWIN L. MENDOZA
	ANA YVETTE P. BABAO
	ARTHUR F. ABILA
	LAMBERTO ANDRE B. SILVA
	CHARLIE G. VALDEZTAMON
	RODMAN P. SAMIA
	CHERYL GUANCO-SIDENO
	LORD STEPHEN L. NARCISO
	DANILO T. MALILONG
	LUIS Y. MIJARES
	DEN-LOI S. MODINA
	CHEZA S. GARCIA
	GLOBERT G. BIERNEZA
	ALFREDO U. GORDONCILLO
	GLOBERT G. BIERNEZA
	CINDY C. CORPUZ
	DEXTER M. CABURNAY
	TEODORO O. FREGILLANA
	GERASEL V. SOMOLOSTRO
	RYAN B. RAMOS
	MARIAN C. MAMINTA
	KWIN ARIANE C. AMOS
	CRESCINTI P. AGLUYA
	NICSON P. DELA CRUZ
	ALMA B. PAM-OT
	RACHEL C. BARRERA
	ELEO B. LUNAS
	REAH LIZA A. MEDRANO
	BELINDA V. ALZATE
	MARIBEL M. PASCUAL
	SONIA L. MANAS
	EVELYN D. OREN
	RONELA T. VALENDEZ
	TEOFILO G. LERASAN
	CHRISTINE D CALAMBA
	JENNIFER A. TIZON
	JOEL M. PETILLA
	RODNE M. PAREDES
	ROCAINA M. MACAPATO
	RAFAEL G. NEMENZO
	JOY P. TAMAMAY
	CHAILY S. DELA CRUZ
	NORAISA M. MADDIE
	CHARMAINE I. PARAFINA
	LIEZEL JOY C. MORALES
	JOSHUA P. VERDERA
(Property and Supply Section Staff)	**ALEX G. PEÑALBA**
	MA. LUZ D. BAJILLO
	JESSA JEL F. LAURENTE

	JOHN PAULO P. LIRASAN
	MARK JOSEPH E. LOPEZ
	MARIZ V. URBANO
	RUTH A. LUCAÑAS
	DANIEL M. ARCE
(Accounting	**YVES PAUL D. MAMINTA**
Staff)	**VICTOR MANINGAS**
	JESSA RECTO

The Committee shall be responsible for, and assist in, the conduct of the physical count or inventory of Property, Plant and Equipment (PPE) to accurately reflect the Bureau's actual PPE and to resolve inconsistencies between the records and books of the Property and Supply Section and Accounting Section.

Furthermore, the members shall regularly coordinate with the Property and Supply Section for the continuing inventory and disposal of PPE.

This Order shall immediately take effect and shall supersede all others inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director
Bureau of Plant Industry