Department of Agriculture
BUREAU OF PLANT INDUSTRY
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February 15, 2023

MEMORANDUM ORDER

No. 11
series of 2023

SUBJECT: DESIGNATION OF OFFICER-IN-CHARGE OF THE BUREAU OF PLANT INDUSTRY

In the exigency of the service and in view of the official travel of the undersigned, **Assistant Director Herminigilda A. Gabertan, Ph.D.** is hereby designated as *Officer-In-Charge* of this Bureau from February 22 to 28, 2023.

As such, Assistant Director Gabertan shall act on the day-to-day operation of the Bureau or those that are of routinary in nature as well as urgent concern which require immediate action by the undersigned except, the issuance of Office Memoranda/Memorandum Orders and other documents of similar in nature.

As a matter of procedure, all documents requiring action of the Officer-In-Charge shall be submitted to the Office of the Director for recording purposes and thereafter transmitted to the office of Assistant Director Gabertan for appropriate action. Release of the documents shall likewise be done through the tracking system of the Office of the Director.

This Order shall take effect on Wednesday, February 22, 2023 and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director