Department of Agriculture
BUREAU OF PLANT INDUSTRY
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February 8, 2023

MEMORANDUM ORDER

No: 42
series of 2023

SUBJECT: NEW COMPOSITION OF PROCUREMENT AND DISBURSEMENT TEAMS OF THE DAVAO NATIONAL CROP RESEARCH, DEVELOPMENT AND PRODUCTION SUPPORT CENTER (DAVAO NCRDPSC), NATIONAL SEED QUALITY CONTROL SERVICES DIVISION, REGIONAL SEED TESTING LABORATORY, REGION XI – DAVAO (NSQCS DAVAO) AND PLANT PRODUCT SAFETY SERVICES DIVISION, SATELLITE PESTICIDE ANALYTICAL LABORATORY DAVAO (SPAL DAVAO)

In the interest of the service and in order to effectively implement a system in the procurement and disbursement operations/transactions, the new composition of the Procurement and Disbursement Teams of Davao NCRDPSC, NSQCS Davao and SPAL Davao is hereby composed:

PROCUREMENT TEAM
Bids & Awards Committee (BAC)

Chairman	Ms. Judith T. Simpao (Davao NCRDPSC)
Vice-Chairman	Ms. Arceli G. Yebes (Davao NCRDPSC)
Members	Mr. Cyril B. Montiel (Davao NCRDPSC) Ms. Fely M. Llanos (NSQCS Davao) Ms. Rose Jean M. Felisco (SPAL Davao)
Head Secretariat	Ms. Joresel L. Coronado (Davao NCRDPSC)
Member	Ms. Charlene G. Nagallo (NSQCS Davao)
Canvassers	Mr. Romeo N. Lobres (Davao NCRDPSC) Mr. Joel G. Calimbo (NSQCS Davao) Mr. John Renzon O. Sabado (SPAL Davao)
Inspectors and Alternate	Mr. Ever Van E. Orboc (SPAL Davao) Ms. Cherry M. Petrache (Davao NCRDPSC)
Property Custodian	Ms. Jonalyn A. Pabuaya (Davao NCRDPSC) Ms. Honey Lee Z. Simpao (NSQCS Davao) Ms. Troli T. Navarro (SPAL Davao)

INTERNAL CONTROL Ms. Cherry M. Petrache (Davao NCRDPSC)

DISBURSING & APPROVING OFFICERS

Davao NCRDPSC	
Approving Officer	Dr. Lorna E. Herradura
Disbursing/Collecting Officer	Mr. Michael Joseph P. Rosalinda
Acting Bookkeeper	Ms. Jobelle P. Balsamo
NSQCS Davao	
Approving Officer	Ms. Rosalinda P. Aratan
Disbursing/Collecting Officer	Ms. Mailyn I. Nemenzo
Acting Bookkeeper	Ms. Julia J. Cariño
SPAL/FSU Davao	
Approving Officer	Ms. Mary Grace A. Nacional
Disbursing/Collecting Officer	Ms. Ruby Cecilia P. Dela Peña
Acting Bookkeeper	Ms. Randi Carla L. Tedor

In view thereof, they are directed to faithfully perform their duties and responsibilities inherent to their respective designations in addition to their present workload and instructed to file for fidelity bond at the Bureau of the Treasury. Their accountability as such is anchored in the principle of transparency in government transactions and in accordance with the usual accounting and auditing requirements of the Office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

cc: Mr. Ruel C. Gesmundo
Chief, NSQCSD

Dr. Lorna E. Herradura
Center Chief, Davao NCRDPSC

Mr. William F. Mugot
OIC-Chief, PPSSD

Ms. Kristine Joy M. De Guzman
Chief, Accounting Section