Department of Agriculture
BUREAU OF PLANT INDUSTRY
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MEMORANDUM ORDER
No. 37
Series of 2023

SUBJECT: CREATION OF COMMITTEES, TEAMS, WORKING GROUPS, AND SECRETARIAT FOR PPSSD ACTIVITIES

In the exigency of the service and for smooth implementation of activities of the Plant Product Safety Services Division, the following committees, teams, working groups, and secretariat are hereby formed, and the following officers are hereby designated:

TECHNICAL WORKING GROUP FOR STREAMLINING OF FOOD SAFETY REGULATIONS

Chair	:	Christian Allen L. Taleon
Vice Chair	:	Jane Veena P. Gutierrez
Secretariat	:	Jenneth A. Poblete
		Mikko L. Facturan
Members	:	Julie Ann A. Aragones
		Jenneth A. Poblete
		Kenneth A. Pabelico
		Julio Salvador C. Valeza
		Mark Kenneth C. Gonzales
		Ma. Imelda Ysabel D. Gaza
		Reymon Fernando
		Kenn Alaxes C. Refuerzo
		Jenny P. Cipriano
		Eduardo P. Bahinting
		Irish M. Saladaga
		Johnell C. Villas
		Maricor M. Aguelo
		Allen Marven T. Tinhay
		Ever Van Orboc
		Justin Beltran

Terms of Reference

1. Prepare a work plan for the streamlining of plant food safety regulations of PPSSD;
2. Facilitate the conduct of Regulatory Impact Analysis of plant food safety regulations under PPSSD, when necessary; and
3. Conduct streamlining of plant food safety regulations, processes, and requirements.

FOOD SAFETY AND PhilGAP ADVOCACY TEAM

Chair	:	Samuel L. Fontanilla
Vice-Chair	:	Carlos Paul C. Pedracio
Secretariat	:	Ma. Liciel Q. Abordo
		Christiane Fatimah L. Decena
Members:		Joseph Audley V. Tuazon
		Christian Allen L. Taleon
		Remie Anne De Manuel
		Mark Ian S. Camacho
		Kenneth A. Pabelico
		Sam A. Del Rosario
		Maria Christe A. Espanto
		Glizdale N. Lo
		Cedrick A. Dumael
		Michael Jonathan Alava
		John Anton G. Loyola
		Jose Maria Sales
		Jerome T. Lorenzo
		Ailene Galvez
		Nelson John G. Parazo
		Hermoso P. Abando Jr.
		Dalily J. Comedis
		Ria Lynne D. Daigon
		Allen Marven T. Tinhay
		Antonio Y. Asoy
		Briann P. Lou Bernardo
		Ever Van E. Orboc
		King Mark Ruel Son Y. Bermudez
		Randi Carla L. Tedor
		Troli T. Navarro
		Shienah Rose B. Mediana
		Alanna Joyce C. Jimenez
		James Rodnell B. Zaragosa
		Krizella Rhea T. Batulan
		Roxette Ann Quindala

Terms of Reference

1. Prepare work plan for promotions of Philippine Good Agricultural Practices (PhilGAP) and food safety;
2. Facilitate the preparations of IEC materials;
3. Create content for promotions of PhilGAP and food safety; and
4. Facilitate the conduct of promotional activities such as summits, information caravans, special events related to PhilGAP and food safety.

PPSSD TRAINING COMMITTEE

Chair	:	John Leo Gavino M. Gamboa
Vice-Chair	:	Glizdale N. Lo
Secretariat	:	Gleanda-lynn Ramirez
		Alizza Alilano
Members	:	Desiree Ann S. Ballinan
		Darrell DC. Benedicto
		Dembert Marcos
		John Jomari Garcia
		Alexander A. Faustino
		Cristino A. Tadeo
		Giannelli Anne E. Castañas
		Rhea Mae T. Antoni
		Merry Wayne A. Estares
		Mitzi Kathleen A. Pico
		Roxette Ann D. Quindala
		Cherimae M. Borreros
		Rose Jean M. Felisco

Terms of Reference

1. Facilitate the standardization of training programs;
2. Review the training modules following the standard format;
3. Process the budgetary requirements of all trainings;
4. Spearhead the logistics of all trainings;
5. Prepare training plan;
6. Monitor attendance to trainings of PPSSD personnel;
7. Solicit training programs to capacitate PPSSD personnel; and
8. Facilitate echo seminars.

WORK AND FINANCIAL PLAN SECRETARIAT

Head	:	Noreen D. Escobar
Deputy Head	:	Lennie T. Manipon

Members

PPSSD	:	Catherine Lava and Gleanda-lynn Ramirez
AIS	:	Desiree Ann S. Ballinan
CLS	:	Ivy Carisse D. Mariano and Darrell DC. Benedicto
PALS	:	Julio Salvador C. Valeza
SPAL-Baguio	:	Giannelli Anne E. Castanas
SPAL-Cebu	:	Danie Mae Y. Caballero
SPAL-Cagayan de Oro	:	Judith R. Flores
FSU-Baguio	:	Kenn Alaxes Refuerzo
FSU-Cebu	:	Irish M. Saladaga
FSU-Cagayan de Oro	:	Ria Lynne D. Daigon
PPSSD - Davao	:	John Renzon O. Sabado

Terms of Reference

1. Canvas relevant information for the calculation of targets and budget;
2. Prepare draft work and financial plan and maintain records as instructed by their respective section/laboratory heads; and
3. Facilitate the processing of documents related to work and financial plan.

PPSSD PROPOSALS TECHNICAL WORKING GROUP

Chair	:	Noreen D. Escobar
Vice-Chair	:	Lennie T. Manipon
Secretariat	:	Julio Salvador C. Valeza
		Mark Kenneth C. Gonzales
		Danie Mae Y. Caballero
Focal Persons		
Laboratory	:	Sonny B. Conde
		Renelyn P. Sadural
		Joy S. Calaunan
		Bernadette A. Ibarra
		Sherlita B. Olifernes
		Mary Grace Nacional
Food Safety	:	Julie Ann A. Aragones
PhilGAP	:	Samuel L. Fontanilla
ICT	:	Kenneth V. Pabelico
Other Matters	:	Kristine Angeli Valdez
		Hazel Joy Gusi

Terms of Reference

1. Prepare draft proposals for budget, special projects, trade cooperation activities, etc;
2. Facilitate the processing of proposals; and
3. Review existing proposals and monitor the status.

FOOD SAFETY RISK ASSESSMENT TEAM

Head	:	Christian Allen L. Taleon
Focal Person	:	Joseph Audley V. Tuazon
Assessors	:	Glizdale N. Lo
		Ailene D. Galvez
		Mikko J. Facturan
		Ma. Liciel Q. Abordo
		Christiane Fatimah L. Decena
		Joseph Audley V. Tuazon
		Cedrick A. Dumael
		Mark Kenneth C. Gonzales
		Darrell DC. Benedicto
		Ivy Carisse D. Mariano
		John Dembert Marcos
		Ma. Imelda Ysabel D. Gaza
		Cristino Tadeo
		Hermoso Abando Jr.
		Nelson John Parazo
		Shienah Rose B. Mediana
		Krizella Rhea T. Batulan
		Alanna Joyce C. Jimenez
		Mary Valerie G. Embate
		Haidie L. Daclag
		Justin Beltran
		Cherimae M. Borreros
		Rhea Mae T. Antoni
		Maricor M. Aguelo

Terms of Reference

1. Conduct the assessment part of the food safety risk analysis for fresh and minimally processed plant food following the risk assessment report format set by PPSSD;
2. Respond to queries from the exporting country regarding the food safety risk assessment conducted; and
3. Participate in meetings related to the development of the Import Risk Analysis report.

FOOD SAFETY REGULATORY SYSTEM EQUIVALENCE ASSESSMENT TEAM

Head	:	Christian Allen L. Taleon
Focal Person	:	Glizdale N. Lo
Members	:	Joseph Audley V. Tuazon
		Jane Veena P. Gutierrez
		Desiree Ann S. Ballinan
		Jenneth A. Poblete
		Sam A. Del Rosario
		Ailene D. Galvez
		John Leo Gavino M. Gamboa
		Reymon Fernando
		Carlos Paul C. Pedracio
		Maria Christe A. Espanto
		Giannelli Anne E. Castañas
		Kenn Alaxes C. Refuerzo
		Irish M. Saladaga
		Merry Wayne A. Estares
		Mitzi Kathleen A. Pico
		James Rodnell B. Zaragosa
		Roxette Ann D. Quindala
		Johnell C. Villas
		Ria Lynne D. Daigon
		John Renzon O. Sabado
		Justin Beltran
		Briann Lou Bernardo

Terms of Reference

1. Conduct the assessment of equivalence of food safety regulatory system of exporting countries to the Philippines as facilitated by the Risk Analysis Unit (RAU);
2. Respond to queries from the exporting country regarding the equivalence assessment; and
3. Participate in actual negotiations with other countries.

TECHNICAL REGULATION ADOPTION SECRETARIAT

Head	:	Sonny B. Conde, Ph.D.
Members	:	Joseph Audley V. Tuazon
		Remie Anne G. De Manuel
		Mikko L. Facturan
		Alberto Baria, Jr.
		Michael Jonathan Alava

Terms of Reference

1. Facilitate the adoption of food safety standards, and codes of practice into technical regulations;
2. Recommend Food Safety Officers to represent BPI in the development of standards, and codes of practice related to the safety of fresh and minimally processed plant foods;
3. Identify and select appropriate Food Safety Officers to evaluate the fitness/ appropriateness of food safety standards, and codes of practice for adoption as technical regulation;
4. Monitor updates on the development of new standards, and codes of practice changes to existing adopted technical regulations;
5. Prepare draft official documents for the adoption of food safety standards, and codes of practice into technical regulations.

ACCOMPLISHMENT REPORTING OFFICERS

Physical Accomplishments

PPSSD	:	Christian Allen L. Taleon
PhilGAP Unit	:	John Leo Gavino M. Gamboa
Risk Analysis Unit	:	Joseph Audley V. Tuazon
FSU Manila	:	Jenneth A. Poblete
FSU Baguio	:	Kenn Alaxes C. Refuerzo
FSU Cebu	:	Shienah Rose B. Mediana
FSU Cagayan de Oro	:	Allen Marven T. Tinhay
FSU Davao	:	Ever Van E. Orboc
Pesticide Analytical Laboratory Section	:	Sonny B. Conde
Contaminants Laboratory Section	:	Renelyn P. Sadural
SPAL – Baguio	:	Giannelli Anne E. Castanas
SPAL – Cebu	:	Merry Wayne A. Estares
SPAL – Cagayan de Oro	:	Sherlita B. Olifernes
SPAL – Davao	:	Randi Carla L. Tedor

Financial Accomplishments : Samuel L. Fontanilla
Gleanda-Lynn Afenir

Terms of Reference

1. Prepare Accomplishment Reports based on the approved work and financial plan for each fiscal year;
2. Prepare the monthly Physical Monitoring Evaluation System (PMES)
3. Prepare slide presentations of accomplishments for Program Implementation Reviews (PIRs), management reviews, and other analogous activities;

For strict compliance.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director