Department of Agriculture
BUREAU OF PLANT INDUSTRY
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MEMORANDUM ORDER
NO: 106
Series of 2023

SUBJECT: COMPOSITION OF BPI ISO 9001:2015 QUALITY MANAGEMENT SYSTEM CORE TEAM (EXPANSION)

In the exigency of service and to promote good governance and transparency, BPI ISO Core Team is hereby re-composed as follows:

QMS Leader : Assistant Director Herminigilda A. Gabertan, Ph.D.

Asst. QMS Leader: Assistant Director Ruel C. Gesmundo – *National Seed Quality Control Services*

Focal Persons:
Lorna E. Herradura,Ph.D. - *Davao NCRDPSC*
Doris Paz I. Discaya - *La Granja NCRDPSC*
Rhod S. Orquia - *Guimaras NCRDPSC*
William F. Mugot – *Plant Product Safety Services Division*
Shereene R. Samala - *National Plant Quarantine Services Division*

I. **Planning Team**

Leader: Rhoda Grace S. Pintuan - *Planning and Management Office*
Members:
Cherrylyn I. Parafina - *Planning and Management Office*
Joshua Louis F. Bangabang - *Planning and Management Office*
Bianca Marie D.C. San Luis – *Planning and Management Office*
Karla Angelica F. Ramos - *Planning and Management Office*
Kristine Angeli Valdez – *Office of the Director*
Michelle E. Javier – *Office of the Assistant Director for Research, Development, and Production Support Services*

II. **Document and Management Team**

Leaders: Kim Ashley R. Pascual - *National Seed Quality Control Services*

Members:
Albert M. Fuentes -*Davao NCRDPSC*
Joresel L. Coronado - *Davao NCRDPSC*
Karen Grace P. Jullado - *La Granja NCRDPSC*

Ma. Rose C. Ordilla - *La Granja NCRDPSC*
Juvy G. Narte - *Guimaras NCRDPSC*
Julie Anne G. Cordero- *Guimaras NCRDPSC*
Lea O. Abando- *Baguio NCRDPSC*
Niña R. Rosales- *Los Banos NCRDPSC*
Christy S. Mardoquio-*National Seed Quality Control Services*
Eric Macahug- *National Seed Quality Control Services*
Jasper T. Colis- *National Seed Quality Control Services*
Lorichelle M. Luna- *National Seed Quality Control Services*
Nelson John Parazo - *Plant Product Safety Services Division*
Jahara Mae M. Gabia- *Plant Product Safety Services Division*
Emmanuel G. Masola- *National Plant Quarantine Services Division*
Aldwin L. Mendoza- *National Plant Quarantine Services Division*
Cindy C. Corpuz- *National Plant Quarantine Services Division*
Kene B. Batapa - *National Plant Quarantine Services Division*

Functions:

1. Leads in monitoring the development of QMS manual, procedures and work/operational procedures;
2. Ensures documents remain legible and readily identifiable;
3. Identifies external documents and control their distribution; and
4. Prevents obsolete documents from unintended use.

III. **Risk Opportunity Management Team**

Leaders:
Carlos Paul Pedracio- *Plant Product Safety Services Division*
Cedrick Dumael- *Plant Product Safety Services Division*

Members:
Brian Joseph S. Zulueta- *Los Baños NCRDPSC*
Diana SJ. Tabudlong- *National Seed Quality Control Services*
Ma. Arlene F. Celo - *Baguio NCRDPSC*
Mea Mikki T. Tabago- *National Plant Quarantine Services Division*
Genoveva G. Macahilo - *Guimaras NCRDPSC*
Milagros T. Luces - *Guimaras NCRDPSC*
Jennifer L. Ferrer – *La Granja NRDPSC*
Engr. Regidor L. Borcillo– *La Granja NRDPSC*
Ma. Adelfa N. Lobres - *Davao NCRDPSC*
Daniela O. Alcalde -*Davao NCRDPSC*
Joshua Louis F. Bangabang – *Planning and Management Office*
Ricky Guinid-*National Seed Quality Control Services*
Jomie D. Caluten-*National Seed Quality Control Services*
Ronella T. Valnede-*National Seed Quality Control Services*

Melbert Rufa-*National Seed Quality Control Services*
Kenn Alaxes Refuerzon- *Plant Product Safety Services Division*
Randi Carla L. Tedor - *Plant Product Safety Services Division*
Cheryl G. Sideno- *National Plant Quarantine Services Division*
Darwin M. Landicho- *National Plant Quarantine Services Division*
Maria Kristina Yzabelle C. Seydandiego - *National Plant Quarantine Services Division*
Michelle R. Gepullano- *National Plant Quarantine Services Division*
Churchill M. Lacuesta- *National Plant Quarantine Services Division*

Functions:

1. Performs oversight function ensuring that the established risk controls and related activities are constantly implemented;
2. Plans and coordinates effective and efficient use of risk control tools;
3. Ensures that risk-related information's are maintained and retained.

IV. **Training and Advocacy Team**

Leaders: Lew Genesis C. Almero- *Personnel Section*

Members:
Audrey M. Mediano- *Personnel Section*
Joshua P. Verdera- *Personnel Section*
Josephine C. Pillar –*La Granja NCRDPSC*
Burton S. Mangao - *La Granja NCRDPSC*
Arceli G Yebes- *Davao NCRDPSC*
Judith T. Simpao- *Davao NCRDPSC*
Ruth F. Jardeleza - *Guimaras NCRDPSC*
Jimmy M. Macahilo- *Guimaras NCRDPSC*
Bernadenth Guinyang- *National Seed Quality Control Services*
Ciella Y. Sembrano- *National Seed Quality Control Services*
Ivan V. Lachca- *National Seed Quality Control Services*
Johannes J. Penero- *National Seed Quality Control Services*
Kimberly Evan- *Plant Product Safety Services Division*
Rose Jean M. Felisco- *Plant Product Safety Services Division*
Gaven C. Tatulo-*National Plant Quarantine Services Division*
Pamela Grace D. Apostol-*National Plant Quarantine Services Division*
Ma. Joenne G. Secro-*National Plant Quarantine Services Division*
John Robert Aberlade-*National Plant Quarantine Services Division*

Functions:

1. Provides administrative support in terms of training and advocacy in the successful implementation and substance of QMS;
2. Plans and coordinates effective development and efficient use of resources in line with the training and advocacy activities;
3. Plans and coordinates echoing/ cascading sessions on QMS related trainings.

V. Knowledge Management Team

Leaders: Paula del Rosario-*National Plant Quarantine Services Division*
Maria Narcisa Garcia-*Los Baños NCRDPSC*

Members: Aloina Marie A. Mandato- *La Granja NCRDPSC*
Al Dominic Rose G. Corneja - *La Granja NCRDPSC*
Alex A. Tuyo– *Guimaras NCRDPSC*
Percival D. Orilla – *Guimaras NCRDPSC*
Cyril B. Montiel- *Davao NCRDPSC*
Mercedes M. Arcelo- *Davao NCRDPSC*
Cristilyn Natan- *Baguio NCRDPSC*
Joyce Jean Bacayan- *Baguio NCRDPSC*
Mary Jane Estoesta- *National Seed Quality Control Services*
Jessa May L. Trinidad - *National Seed Quality Control Services*
Eliene Dawn C. Dela Cruz - *National Seed Quality Control Services*
Carlo Rodriquez - *National Seed Quality Control Services*
Giannelli Anne E. Castanas- *Plant Product Safety Services Division*
John Renzon O. Sabado- *Plant Product Safety Services Division*
Shairman L. Doncillo-*National Plant Quarantine Services Division*
Vicky S. Manayon-*National Plant Quarantine Services Division*
Nestor C. Villarin, Jr. -*National Plant Quarantine Services Division*
Ma. Theresa Jurilla-*National Plant Quarantine Services Division*

Functions:

1. Ensure the requirement for maintaining and retaining documented information are established and implemented
2. Coordinated and oversees activities related to managing organizational knowledge.

VI. Quality Workplace Team

Leaders: Valerio Colis Jr. - *Records Section*

Members: Cyd Clarisse Palado - *National Seed Quality Control Services*
Mark Raymond Reyes -*National Plant Quarantine Services Division*
Rhod S. Orquia - *Guimaras NCRDPSC*
Lilia P. Habaña - *Guimaras NCRDPSC*
Marie Girlie R. Laud - *La Granja NCRDPSC*
Vic D. Palanog - *La Granja NCRDPSC*
Orlan P. Odulio- *Davao NCRDPSC*
Abdullah A. Abdullah - *Davao NCRDPSC*
Sidney Bryce F. Tumingeb- *National Seed Quality Control Services*
Marille P. Punzalan- *National Seed Quality Control Services*
John Rey Martizano- *National Seed Quality Control Services*
Shaira C. Orang- *National Seed Quality Control Services*
Rica Almira Gonzales- *Plant Product Safety Services Division*
King Mark Ruel Son Y. Bermudez- *Plant Product Safety Services Division*
Severino A. Cortes Jr. - *National Plant Quarantine Services Division*
Ferlavee F. Apacionado- *National Plant Quarantine Services Division*
Kalif C. Genota- *National Plant Quarantine Services Division*
Anelin V. Batapa- *National Plant Quarantine Services Division*

Functions:

1. Ensures that the environment for the operation of processes needed to achieve conformity to service requirements are managed;
2. Ensure consistent implementation of 5s programs;
3. Monitored and assess workplace, orderliness and safety.

VII. **Internal Quality Audit Team**

Leader: Rowell Creencia - *National Plant Quarantine Services Division*

Members: Brian Joseph Zulueta - *Los Baños NCRDPSC*
Marites Alimurong - *Baguio NCRDPSC*
Cristilyn Natan - *Baguio NCRDPSC*
Cherrylyn Parafina - *Planning and Management Office*
Diana SJ. Tabudlong - *National Seed Quality Control Services*
Christian Allen Taleon - *Plant Product Safety Services Division*
Cedrick Dumael - *Plant Product Safety Services Division*
Carlos Paul Pedracio - *Plant Product Safety Services Division*
Shella V. Callao- *Davao NCRDPSC*
Jobelle P. Balsamo-*Davao NCRDPSC*
Jonalyn A. Pabuaya- *Davao NCRDPSC*

Erlyn N. Billones - *Guimaras NCRDPSC*
Helen Grace V. Segovia - *Guiamras NCRDPSC*
Samuel P. Pielago - *Guimaras NCRDPSC*
Engr. Hansruedi Castroverd - *La Granja NCRDPSC*
Jean B. Benotapa - *La Granja NCRDPSC*
Michelle Joy L. Angcoy - *La Granja NCRDPSC*
Kwein Ariane C. Amos - *National Seed Quality Control Services*
Dhaiserie L. Cabreira - *National Seed Quality Control Services*
Eleo B. Lunas - *National Seed Quality Control Services*
Jordan S. Payao - *National Seed Quality Control Services*
Ginjei C. Portallo - *National Seed Quality Control Services*
Zenna Dawn A. Jaudines- *National Seed Quality Control Services*
Charlenne Nagallo- *National Seed Quality Control Services*
Angelene Agan - *National Seed Quality Control Services*

Dalily J, Comedis- *Plant Product Safety Services Division*
Troli T. Navarro- *Plant Product Safety Services Division*
Rutchel G. Sunico- *National Plant Quarantine Services Division*
Gladys E. Cunanan - *National Plant Quarantine Services Division*
Alvin Kelly S. Boyles - *National Plant Quarantine Services Division* Paul Noel C. Berial - *National Plant Quarantine Services Division*

Functions:

1. Determine conformance of the QMS to the planned arrangements and requirement of ISO 9001:2015;
2. Determine whether the QMS is effectively implemented and maintained
3. Provide input on the implementation of the corrective and preventive actions for non- conformance raised during the audits.

All issuances and directives inconsistent herewith are hereby revoked.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

April 19, 2023