Department of Agriculture
BUREAU OF PLANT INDUSTRY
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April 13, 2023

MEMORANDUM ORDER

No:100
series of 2023

SUBJECT: NEW COMPOSITION OF PROCUREMENT AND DISBURSEMENT TEAMS OF THE NATIONAL SEED QUALITY CONTROL SERVICES DIVISION (NSQCSD), REGIONAL SEED TESTING LABORATORY, REGION IX - ZAMBOANGA (RSTL ZAMBOANGA) AND NATIONAL PLANT QUARANTINE SERVICES DIVISION (NPQSD), REGION IX, PLANT QUARANTINE STATION ZAMBOANGA (PQS ZAMBOANGA)

In the interest of the service and in order to effectively implement a system in the procurement and disbursement operations/transactions, hereunder is the new composition of the Procurement and Disbursement Teams of RSTL Zamboanga and PQS Zamboanga are as follows:

I. PROCUREMENT TEAM

Bids & Awards Committee (BAC)

Chairman	Ms. Mary Fe T. Sancha, RSTL Zamboanga
Vice-Chairman	Ms. Lorena C. Belvis, PQS Zamboanga
Members	Ms. Floralie Y. Floriano, RSTL Zamboanga Mr. Rocky Bryan B. Garcia, PQS Zamboanga Ms. Ivie C. Sumagang, PQS Zamboanga
Property Inspector and Bookkeeper	Ms. Melissa S. Satorre, RSTL Zamboanga
Canvasser/Property Custodian	Mr. Rodne M. Paredes, RSTL Zamboanga Ms. Cheza S. Garcia, PQS Zamboanga

II. DISBURSING & APPROVING OFFICERS

PQS Zamboanga

Approving Officer	Mr. Arne B. Senon *Regional Manager* PQS Zamboanga
Disbursing/Collecting Officer	Ms. Ana Rose G. Terio *Agricultural Technologist*

RSTL Zamboanga

Approving Officer	Ms. Janifer G. Testa *Officer-In-Charge* RSTL Zamboanga
Disbursing/Collecting Officer	Ms. Ara B. Bacal *Agriculturist I*

III. COMMITTEE ON DISPOSAL

Chairman	Mr. Arne B. Senon, PQS Zamboanga
Vice-Chairman	Ms. Janifer G. Testa, RSTL Zamboanga
Members	Ms. Lorena C. Belvis, PQS Zamboanga Ms. Mary Fe T. Sancha, RSTL Zamboanga Ms. Cheza S. Garcia, PQS Zamboanga

In view thereof, they are directed to faithfully perform their duties and responsibilities inherent to their respective designations in addition to their present workload and instructed to file for fidelity bond at the Bureau of the Treasury. Their accountability as such is anchored in the principle of transparency in government transactions and in accordance with the usual accounting and auditing requirements of the Office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
Director

cc: Mr. Ruel C. Gesmundo
Assistant Director for Regulatory Services and Concurrent Chief, NSQCSD

Ms. Shereene R. Samala
OIC-Chief, NPQSD

Ms. Kristine Joy M. De Guzman
Chief, Accounting Section