



Department of Agriculture

BUREAU OF PLANT INDUSTRY

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January 6, 2023

MEMORANDUM ORDER

No. 04
series of 2023

SUBJECT: DESIGNATION OF **MS. ERLYN N. BILLONES** AS SPECIAL COLLECTING AND DISBURSING OFFICER (SCDO) OF THE GUIMARAS NATIONAL CROP RESEARCH, DEVELOPMENT AND PRODUCTION SUPPORT CENTER (GUIMARAS NCRDPSC)

In the exigency of the service, **Ms. Erlyn N. Billones**, Engineer II, is hereby designated as Special Collecting and Disbursing Officer (SCDO) of the Guimaras National Crop Research, Development and Production Support Center (Guimaras NCRDPSC).

In view thereof, Ms. Billones shall perform the duties and responsibilities inherent to her respective designation in addition to her present workload and is instructed to file for fidelity bond at the Bureau of the Treasury. Your accountability as such is anchored in the principles of transparency in government transactions and in accordance with the usual accounting and auditing requirements of the Office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.


GERALD GLENN F. PANGANIBAN, Ph.D.
OIC-Director

cc: Ma. Kristine Joy M. De Guzman
Chief, Accounting Section

Yondre J. Yonder
Center Chief, Guimaras NCRDPSC