



Department of Agriculture  
**BUREAU OF PLANT INDUSTRY**

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January 4, 2023

**MEMORANDUM ORDER**

No. 03  
series 2023

**SUBJECT: FLAG LOWERING CEREMONY SCHEDULE**

In the interest of the service, the schedule of the Flag Lowering Ceremonies in the BPI Central Office in Manila and Quezon City shall be at 4:00 in the afternoon every Friday or the last day of the work week.

This is to address concerns of employees with 7:00 am to 4:00 pm shifts to avoid weekend traffic around Metro Manila and bordering provinces.

This order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

**GERALD GLENN F. PANGANIBAN, Ph.D.**  
*OIC-Director*