Department of Agriculture
BUREAU OF PLANT INDUSTRY
692 San Andres Street, Malate, Manila, Philippines
Email Address: info@buplant.da.gov.ph
Tel. No.: (02) 8525-7909, (02) 8525-2987 | Website: **buplant.da.gov.ph**

January 10, 2023

MEMORANDUM ORDER
No. 02
series of 2023

SUBJECT: DESIGNATION OF OFFICER-IN-CHARGE OF THE BUREAU OF PLANT INDUSTRY

In the exigency of the service and in view of the leave of absence of the undersigned, **OIC-Assistant Director Herminigilda A. Gabertan, Ph.D.** is hereby designated as *Officer-In-Charge* of this Bureau on January 10, 2023.

As such, OIC-Assistant Director Gabertan shall act on the day-to-day operation of the Bureau or those that are of routinary in nature as well as urgent concern which requires immediate action by the undersigned except, the issuance of Office Memoranda/Memorandum Orders and other documents of similar in nature.

As a matter of procedure, all documents requiring action of the Officer-In-Charge shall be submitted to the Office of the Director for recording purposes and thereafter transmitted to the office of OIC-Assistant Director Gabertan for appropriate action. Release of the documents shall likewise be done through the tracking system of the Office of the Director.

This Order shall take effect on Tuesday, January 10, 2023 and shall supersede all other Orders inconsistent herewith.

GERALD GLENN F. PANGANIBAN, Ph.D.
OIC-Director