



Department of Agriculture  
**BUREAU OF PLANT INDUSTRY**

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IAS-ANZ



ISO 9001:2015 Certified  
Quality Management System

**MEMORANDUM ORDER**

No. 131

Series of 2025

**SUBJECT : BPI ADMINISTRATIVE DIVISION PRIME-HRM WORKING COMMITTEE**

In the interest of service and relative to the compliance with CSC MC. No. 24 series of 2016 re: Program to Institutionalize Meritocracy and Excellence to Human Resource Management (PRIME – HRM), the following will be the composition of Bureau of Plant Industry – Administrative Division PRIME – HRM Working Committee:

OFFICE	NAME
Human Resources Section	Ellaine T. Molon Joshua P. Verdera Rae Angelo H. Guino-o Joana Grace T. Garcia
Planning Management Office	Krizzia Nikita P. Velasquez
Procurement Management Section	Rowell N. Creencia
Budget Section	Rowena C. Taganas
Accounting Section	Cheryl C. Carandang Christine P. Crisostomo
Cashier Section	Marichu Z. Sebastian Christine Claire C. Cancio
Records Section	Valerio F. Colis Jr.
Payroll Unit	Celeste F. Gambol
General Services Section/ Internal Audit Unit	Pia Angela B. Gabi
Information and Computer Section	Lolinnie A. Eugenio
Property and Supply Section	Jessa Jel F. Laurente Ruth A. Lucañas

The committee shall perform the following functions:

1. Contribute to discussions, provide insights, and support activities related to PRIME-HRM
2. Cascade information and policies on PRIME-HRM
3. Assist employees of each respective station on the submission of required documents
4. Ensure all employees of each station are updated on the recent developments of PRIME-HRM accreditation process.

This memorandum shall take effect immediately and shall supersede all other Orders inconsistent herewith, unless revoked.

Done this 3rd day of April 2025.

**GERALD GLENN F. PANGANIBAN, Ph.D.**  
Director