

Department of Agriculture **BUREAU OF PLANT INDUSTRY**

692 San Andres St., Malate, Manila, Philippines Email Address: info@ Tel. No. (02) 8521-7650, (02) 8353-6976



MEMORANDUM ORDER Series of 2025

DESIGNATION OF THE RESEARCH AND DEVELOPMENT TECHNICAL **SUBJECT:** CORE TEAM (RDTCT) SECRETARIAT

To operationalize and provide administrative support to the Research and Development Technical Core Team, the following staff are hereby designated as Secretariat of the RDTCT:

Head Secretariat

RACHEL ANN A. ANABO

Agriculturist II

Los Baños National Crop Research and Development

Production Support Center (NCRDPSC)

MEMBERS

NHYLL ANGELO S. ACUÑA

Agriculturist II

Assistant Director's Office for Research, Development, and

Production Support Services (ADO-RDPSS)

KRIZELLE ANN M. MANIGBAS

Agriculturist II

Los Baños NCRDPSC

REGINAND DAVID C. CAAMPUED

Project Assistant IV

ADO-RDPSS

JOANA MARIE S. MALANUM

Project Assistant III

ADO-RDPSS

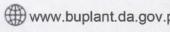
MARIJOY C. BALILO

Data Controller III

Crop Pest Management Division

recent of Plant Industry RECORDS SECTION EDSHLER JOHN A. COLENDRA Dilamung suff

EFFECTIVITY DATE: AUGUST 15, 2023 FORM NO: BPI-QMS-KMT-F1 REVISION NO.: 5





As stated in Memorandum Order No. 181 s2024, the roles and responsibilities of the RDTCT Secretariat are as follows:

- 1. Receiving project proposals endorsed for review and approval by the BPI-RDTCT.
- 2. Preparing memoranda, meeting minutes, and other office communications.
- 3. Preparing endorsements for ADO-RDPSS.
- 4. Ensuring the proper dissemination of the Call for proposals.
- 5. Monitoring the status of project proposal submissions.

In view thereof, they are directed to faithfully perform their duties and responsibilities inherent to their respective designation in addition to their present workload.

This memorandum order shall take immediately and shall supersede all other Memoranda inconsistent herewith.

Done this 21st of February 2025

GERALD GLENN F. PANGANIBAN, Ph.D.

Director