



Department of Agriculture
BUREAU OF PLANT INDUSTRY
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February 19, 2025

MEMORANDUM ORDER

No. 70
series of 2025

SUBJECT: DESIGNATION OF OIC-ASSISTANT DIRECTOR RUEL C. GESMUNDO AS TEMPORARY CHAIRPERSON OF THE BUREAU OF PLANT INDUSTRY - HUMAN RESOURCE MERIT, PROMOTION AND SELECTION BOARD (BPI-HRMPSB)

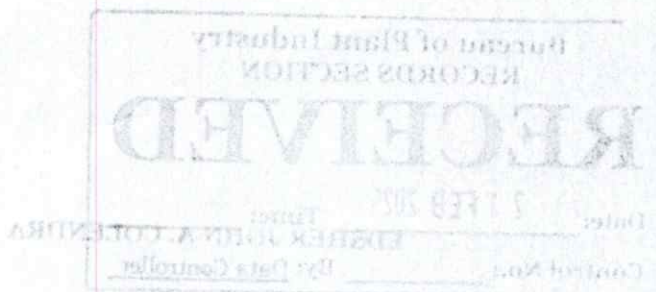
In the interest of the service and in view of the leave of absence of Assistant Director Herminigilda A. Gabertan, OIC-Assistant Director Ruel C. Gesmundo is hereby designated as **Temporary Chairperson** of the Bureau of Plant Industry - Human Resource Merit, Promotion and Selection Board (BPI-HRMPSB).

In view thereof, OIC-Assistant Director Gesmundo is directed at performing all the duties and responsibilities inherent to the respective designation in addition to his present workload.

This Order shall take effect immediately and shall remain in force until such time that Assistant Director Gabertan shall report back to work. This order supersedes all other orders inconsistent herewith.

Done this 21st day of February 2025.


GERALD GLENN F. PANGANIBAN, Ph.D.
Director





June 20, 2024

MEMORANDUM ORDER

No. 170
Series of 2024

SUBJECT: COMPOSITION OF THE BUREAU OF PLANT INDUSTRY-HUMAN RESOURCE MERIT, PROMOTION AND SELECTION BOARD (BPI-HRMPSB)

In the interest of the service and by virtue of the CSC approved Department of Agriculture Merit Selection Plan (Department Order No. 08 series 2019), the BPI-Human Resource Merit Promotion and Selection Board (BPI-HRMPSB) shall be composed of the following:

| Designation | Official | Alternate |
|-----------------------|--|---|
| Chairperson | Herminigilda A. Gabertan, Ph.D. <i>Assistant Director</i> | Not Applicable |
| Members | 1. Ellaine T. Molon <i>OIC, Human Resources Section</i> | Not Applicable |
| | 2. Division/Center Chief or Office Head where the vacancy exists | Assistant Division/Center Chief or Office Head |
| 2 nd Level | 3. Samuel L. Fontanilla <i>President, BPI-Employees Assoc. and Asst. Division Chief, PPSSD</i> | Shereene S. Samala <i>Supervising Agriculturist</i> |
| 1 st Level | 4. Charmaine Hanna A. Padasas <i>Administrative Aide VI</i> | Ariane Jane G. Nanta <i>Agriculturist II</i> |
| Secretariat | Human Resources Section Staff and Office of the Director Staff | |

The BPI-HRMPSB shall be primarily responsible for the judicious and objective selection of candidates for appointment in accordance with the BPI's approved Merit Selection Plan (MSP) and shall recommend to the Director the top five (5) ranking candidates deemed most qualified for appointment to the vacant position. However, the final decision on whom to appoint shall be with the Director.

The Committee is also tasked with customizing the BPI's Recruitment Processes, required forms and other official documents per the approved Merit Selection Plan.

Also, the HRMPSB is tasked to formulate and customize screening criteria, guidelines, and tools for the selection process per the approved DA-Merit and Selection Plan.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

Done this 25th day of June 2024.


GERALD GLENN F. PANGANIBAN, Ph.D.
Director