

February 10, 2025

MEMORANDUM ORDER

No. 62

Series of 2025

**SUBJECT: NEW COMPOSITION OF THE BUREAU OF PLANT INDUSTRY COMMITTEE
ON ANTI-RED TAPE (BPI CART)**

In the exigency of the service and per IRR of Republic Act No. 11032, the composition of the Bureau of Plant Industry Committee on Anti-Red Tape is hereby composed of the following officials:

Chairperson

Ruel C. Gesmundo

*OIC-Assistant Director for Regulatory Services and
Concurrent Chief, National Seed Quality Control Services*

Vice Chairperson

Joan-May R. Tolentino

Chief, National Plant Quarantine Services Division

Lolinnie A. Eugenio

Chief, Information and Computer Section

Members

William F. Mugot

Chief Plant Product Safety Services Division

Peter M. Magdaraog

Chief, Crop Pest Management Division

Elaiza Nicole S. Dotimas

OIC-Chief, Agricultural Engineering Division

Carl Vincent D. Gapasin

OIC-Chief, Crop Research and Production Support Division

Geronima P. Eusebio

OIC, Administrative Officer Designate

Rhoda Grace S. Pintuan

Head, Planning and Management Office

Ellaine T. Molon

OIC, Human Resources Section

Anisah C. Guro-Macalangcom

OIC, Budget Section

Ma. Kristine Joy M. De Guzman

Chief, Accounting Section

Valerio F. Colis Jr.

OIC, Records Section

Raul F. Maminta

OIC, Internal Audit Unit

Paula R. Del Rosario

Team Leader, Knowledge Management Team

Samuel L. Fontanilla

President, BPI-Employees Association

Secretariat

Christiane Fatimah Decena

Agriculturist I, Plant Product Safety Services Division

Mark Raymond R. Reyes

Agriculturist II, National Plant Quarantine Services Division

Mary Jane M. De Guzman

*Science Research Technician II, Office of Assistant Director for
Regulatory Services*

The BPI-CART is hereby tasked to:

1. Ensure the compliance with the provision of RA 11032 and its IRR and other issuances of the Anti-Red Tape Authority;
2. Conduct of compliance cost analysis, time and motion studies, evaluation and improvement of the BPIs systems and procedures in order to reduce red tape and processing time;

3. Responsible for the periodic review of the BPIs Citizen Charter and ensure the compliance of the 3-7-20 prescribed processing time for transactions and the zero contact policy;
4. Establish and manage a public assistance complaint desk to effectively receive complaints, comments and suggestions and monitor client satisfaction via the Customer Satisfaction Form (CSF);
5. Ensures all complaints forwarded by the Presidential Complaint Center, CSC- CCB and Anti-Red Tape Authority's Complaints and Action Center are acknowledged, responded to and/or acted upon within the designated period; and
6. Perform such other related functions as may be necessary to achieve the purpose for which the Committee was created.

BPI Centers and Regional offices are also directed to create their respective CART Sub-Committees and submit their composition to the Chairperson, BPI CART for endorsement and approval of the Director.

This order shall take effect immediately and shall supersede all other orders inconsistent herewith.


GERALD GLENN F. PANGANIBAN, Ph.D.
Director
Bureau of Plant Industry

cc: Office of the Secretary
Department of Agriculture

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