

February 04, 2025

MEMORANDUM ORDER

No. 56

Series of 2025

SUBJECT: NEW COMPOSITION AND FUNCTIONS OF THE BUREAU OF PLANT INDUSTRY PROGRAM TO INSTITUTIONALIZE MERITOCRACY AND EXCELLENCE TO HUMAN RESOURCE MANAGEMENT (PRIME – HRM) WORKING COMMITTEES

Relative to the compliance with CSC MC No. 24 s. 2016 re: Program to Institutionalize Meritocracy and Excellence to Human Resource Management (PRIME – HRM) in this Bureau, the following will be the composition and functions of the PRIME – HRM Working Committees:

Overall Chairperson : Herminigilda A. Gabertan, Ph.D.
Co-Vice Chairpersons : Ruel C. Gesmundo
Ellaine T. Molon

Secretariat : Joanna Grace T. Garcia
Ivan Rotsen C. Bernardino
Ruffa Mae D. Canton

Functions:

- The Over-All Chairperson and the Co-Vice Chairpersons shall provide leadership in the steering of the PRME-HRM Sub-Committees during the accreditation process and other requirements as needed for the accreditation;
- The secretariat shall keep the up-to-date contact details of all personnel in this committee and ensure coordination of meetings and other related activities.

Sub-Committees:

Recruitment, Selection, and Placement

Chairperson : Manuelito E. Macapaz Jr.
Vice-Chairperson : Rex Francine M. Ferrer

Members : Russ – Uzi Mayenne A. Ebor, CPMD
Katherine A. Casabuena, NPQSD
Charmaine Hannah A. Padasas, CRPSD
Engr. Elaiza Nicole Dotimas, AED
Samuel L. Fontanilla, PPSSD
Earl Austin B. Aromin, NSQCSD
Paul Ryan O. Alcantara, NSIC/PVPO
Darlene Siena, Biotechnology Office
Maria Narcisa V. Garcia, LBNCRDPS
Evelyn A. Sumineg, MPA, BNCRDPS
Marie Girlie R. Laud, LGNCRDPSC
Joresel L. Coronado, DNCRDPSC
Alex A. Tuayo, GNCRDPS

Secretariat : Katrina Marie D. Costelo

Learning and Development

Chairperson	:	Ellaine T. Molon
Vice-Chairperson	:	Rex Francine M. Ferrer
Members	:	Emerald D. Suñga, HRS Arnul H. Alleluya, CPMD Ellaine T. Molon, NPQSD Kathlen B. Racho, NSQCSD Just E Dagu-ob, CRPSD Christine Joy A. Parete, AED Christian Allen L. Taleon, PPSSD Jose Diego E. Roxas, NSIC/PVPO Nicolas B. Palacpac, Biotechnology Office Cecilia C. Mallari, LBNCRDPS Divina C. Jose, Ph.D., BNCRDPS Jean B. Benotapa, LGNCRDPSC Shella L. Callao, DNCRDPS Erlyn N. Billones, GNCRDPS
Secretariat	:	Rae Angelo H. Guino-o

Performance Management

Chairperson	:	Rhoda Grace S. Pintuan
Members	:	Kristin Joyce S. Castillo, PMO Manuelito E. Macapaz Jr., HRS John Paul D. Maminta, CPMD Jessa Blesilda G. Antero, NPQSD Jose Zalde B. Samson Jr., CRPSD Engr. Melvin L. Vista, AED Mark Kenneth C. Gonzales, PPSSD Jerome M. Bautista, NSQCSD Roxanne C. Siuagan, NSIC/PVPO Sheeb Kaiserin M. Quiaonza, Biotechnology Office Niña Rosales, LBNCRDPS Rogelio G. Custodio, BNCRDPS Josephine C. Pilar, LGNCRDPSC Albert M. Fuentes, DNCRDPS Rhod S. Orquia, GNCRDPS
Secretariat	:	Krizza Nikita P. Velasquez Jose Noel V. Avarez

Rewards and Recognition

Chairperson	:	Rowena S. Sopena
Vice-Chairperson	:	Joshua P. Verdera
Members	:	Glaiza Marie L. Duron, CPMD Lew Genesis C. Almero, NPQSD Jerico F. Noynay, CRPSD Engr. Elaiza Nicole Dotimas, AED Samuel L. Fontanilla, PPSSD Cyd Clarisse C. Palado, NSQCSD

Reychel M. Alcantara, NSIC/PVPO
Erica Joy Ancayan, Biotechnology Office
Mark Julius Mercado, LBNCRDPS
Rogelio G. Custodio, BNCRDPSC
Ma. Rose C. Ordilla, LGNCRDPSC
Ms. Ma. Adelfa N. Lobres, DNCRDPSC
Milagros T. Luces, GNCRDPSC

Secretariat : Maricel C. Bautista

All Sub-Committees shall perform the following functions:

1. Provides direction and necessary technical assistance, ensure timelines are met and monitor all preparatory activities needed for the implementation of PRIME – HRM.
2. Prepares and updates all the Evidence Requirements for PRIME-HRM Accreditation
3. Documents the PRIME – HRM systems and processes as prescribed in the PRIME – HRM Enhance Maturity Level Indicators.

This order shall take effect immediately and shall supersede all other Orders consistent herewith.


GERALD GLENN F. PANGANIBAN, Ph.D.
Director