



Department of Agriculture
BUREAU OF PLANT INDUSTRY
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August 27, 2024

MEMORANDUM ORDER

No. 232
series of 2024

SUBJECT: DESIGNATION OF ASSISTANT DIRECTOR HERMINIGILDA A. GABERTAN, Ph.D. AS OFFICER-IN-CHARGE OF THE BUREAU OF PLANT INDUSTRY

In the exigency of the service and in view of the official travel of the undersigned, **Assistant Director HERMINIGILDA A. GABERTAN, Ph.D.** is hereby designated as *Officer-In-Charge* of this Bureau on **September 2-6, 2024, 2024.**

As such, Assistant Director Gabertan shall act on the day-to-day operation of the Bureau or those that are of routinary in nature as well as urgent concerns that require immediate action by the undersigned such as Memoranda for dissemination, communication letters, and the like.

On the other hand, being an Officer-In-Charge does not include the powers exercised by the incumbent Director such as the issuance of Memorandum Orders covering office policies, movements of personnel, designations, delegation of duties, contracts, Memorandum of Agreements, and other documents of similar nature.

This Order shall take effect on **September 2, 2024** and shall be revoked upon the official return of the undersigned. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.


GERALD GLENN J. PANGANIBAN, Ph.D.
Director

EFFECTIVITY DATE: AUGUST 15, 2023
FORM NO: BPI-QMS-KMT-F1
REVISION NO.: 5



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July 30, 2024

HON. ENRIQUE A. MANALO

Secretary

Department of Foreign Affairs

DFA Building, 2330 Roxas Boulevard, Pasay City

Dear Secretary Manalo:

We are pleased to inform you that this Department has authorized the following officers from the Bureau of Plant Industry (BPI) to attend the 2024 International Plant Protection Convention - Asia and Pacific Plant Protection Convention (IPPC-APPPC) Regional Workshop which will be held in Seoul, South Korea on September 2-6, 2024 (inclusive of travel date).

1. **GERALD GLENN F. PANGANIBAN Ph.D.**
Director, Bureau of Plant Industry, 692 San Andres, Malate, Manila
2. **MR. HENRICK B. EXCONDE**
Supervising Agriculturist, National Plant Quarantine Services Division, Central Office, 692 San Andres, Malate, Manila
3. **MR. EL-KHALED D. GORDOLAN**
Supervising Agriculturist, Region XII - PQS Gensan, NPQSD Makar Wharf, General Santos City

Aside from their salaries, they are also authorized to collect twenty 20% of incidental expenses and pre-travel expenses amounting to P3,500.00 as per Section 11 of Executive Order No. 77 series of 2019 to be charged against the BPI funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

The travel expenses including the round trip international economy class airfare, hotel accommodation and DSA of Director Panganiban will be charged to BPI funds in accordance with the prescribed UNDP rate. While the round-trip international economy class airfare, accommodation and DSA of Mr. Exconde and Mr. Gordolan will be funded by the Republic of Korea.

Furthermore, they are required to submit an official travel report within thirty days upon their return.

Very truly yours,

FRANCISCO P. TIU LAUREL JR.
Secretary

