

May 23, 2024

MEMORANDUM ORDER

No: 148
series of 2024

SUBJECT: NEW COMPOSITION OF PROCUREMENT AND DISBURSEMENT TEAMS OF THE NATIONAL SEED QUALITY CONTROL SERVICES DIVISION, REGIONAL SEED TESTING LABORATORY, REGION XI – DAVAO (NSQCS DAVAO) AND PLANT PRODUCT SAFETY SERVICES DIVISION, SATELLITE PESTICIDE ANALYTICAL LABORATORY DAVAO (SPAL DAVAO)

In the interest of the service and in order to effectively implement a system in the procurement and disbursement operations/transactions, the new composition of the Procurement and Disbursement Teams of NSQCS Davao and SPAL Davao is hereby composed:

PROCUREMENT TEAM

Bids & Awards Committee (BAC)

Chairman	Mr. Ever Van E. Orboc (SPAL Davao)
Vice-Chairman	Ms. Merceni P. Araño (NSQCS Davao)
Members	Ms. Rose Jean M. Felisco (SPAL Davao) Ms. Jerilyn P. Gabato (NSQCS Davao) Ms. Cherimae C. Mar (SPAL-Davao)
BAC Secretariat	Ms. Fely M. Llanos (NSQCS Davao) Mr. Justin O. Beltran (SPAL Davao)
Canvassers	Mr. John Renzon O. Sabado (SPAL Davao) Mr. Joel G. Calimbo (NSQCS Davao)
Inspectors	Mr. Troli T. Navarro (SPAL Davao) Mr. Rafael G. Nemenzo (NSQCS Davao)
Internal Control Officers	Ms. Jahara Mae M. Gabia (SPAL-Davao) Mr. Rafael G. Nemenzo (NSQCS Davao)
Property and Supply Custodian	Ms. Troli T. Navarro (SPAL Davao) Ms. Ana A. Alforque (NSQCS Davao)

DISBURSING & APPROVING OFFICERS

NSQCS Davao

Approving Officer

Ms. Rosalinda P. Aratan

Disbursing/Collecting Officer

Ms. Milyn I. Nemenzo

Acting Bookkeeper

Ms. Julia J. Cariño

PPSSD-SPAL Davao

Approving Officer

Ms. Mary Grace A. Nacional

Disbursing/Collecting Officer

Ms. Ruby Cecilia P. Dela Peña

Acting Bookkeeper

Mr. King Mark Ruel Son Y. Bermudez

In view thereof, they are directed to faithfully perform their duties and responsibilities inherent to their respective designations in addition to their present workload and instructed to file for fidelity bond at the Bureau of the Treasury. Their accountability as such is anchored in the principles of transparency in government transactions and in accordance with the usual accounting and auditing requirements of the Office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.



GERALD GLENN F. PANGANIBAN, Ph.D.

Director