

March 14, 2024

MEMORANDUM ORDER

No. 90
Series of 2024

SUBJECT: DESIGNATION OF MS. MA. FLOR T. BENCITO AS OFFICER-IN-CHARGE OF THE CASHIER UNIT, ADMINISTRATIVE DIVISION

In the exigency of the service and in view of the leave of absence of Ms. Editha E. Nilo, Chief Cashier Unit, Ms. Ma. Flor T. Bencito, Administrative Officer I is hereby designated as Officer-in-Charge of the Cashier Unit, Administrative Division.

In view thereof, Ms. Bencito shall perform all the duties and responsibilities inherent to her designation in addition to her present workload

This Order shall take effect on **March 18, 2024** and shall remain in force until such time that Ms. Nilo will report back to work.


GERALD GLENN F. PANGANIBAN, Ph.D.
Director