

January 18, 2024

**MEMORANDUM ORDER**

No. 46  
series of 2024

**SUBJECT:** DESIGNATION OF **MR. RAFFY P. MENDOZA** AS MESSENGER OF THE BUREAU OF PLANT INDUSTRY, CENTRAL OFFICE MANILA TO THE DEPARTMENT OF AGRICULTURE CENTRAL OFFICE IN QUEZON CITY

In the exigency of the service, **Mr. Raffy P. Mendoza**, Contract of Service personnel is hereby designated as Messenger of the Bureau of Plant Industry, Central Office Manila to the Department of Agriculture Central Office in Quezon City.

In view thereof, Mr. Mendoza is responsible for securely delivering official documents/items to the intended recipient office/s in a timely manner and also receiving/managing incoming official documents. He is directed to perform all the duties and responsibilities inherent to his designation in addition to his present workload.

This order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

  
**GERALD GLENN F. PANGANIBAN, Ph.D.**  
Director