

January 12, 2024

## MEMORANDUM ORDER

No. 28  
Series of 2024

**SUBJECT:** COMPOSITION OF PROCUREMENT AND DISBURSING TEAMS OF NATIONAL SEED QUALITY CONTROL SERVICES (NSQCS) AND PLANT QUARANTINE SERVICES (PQS) REGION IX – PORT OF ZAMBOANGA

In the interest of the service and in order to ensure the smooth operation and effectively implement a system in the financial transactions of the office, the Procurement and Disbursing Team of National Seed Quality Control Services (NSQCS) and Plant Quarantine Services (PQS) Region IX – Port of Zamboanga are the following:

### A. PROCUREMENT

#### **Bids and Awards Committee (BAC)**

Chairman	Lorena C. Belvis
Vice Chairman	Mary Fe T. Sancha
Members	Floralie Y. Floriano
	Rocky Bryan B. Garcia
	Ivie C. Sumagang

#### **Property Inspector/Bookkeeper**

Melissa S. Satorre

#### **Canvasser/Property Custodian**

Cheza S. Garcia  
Rodne M. Paredes

### B. DISBURSEMENT

#### **Approving Officers:**

Janifer G. Testa  
Arne B. Senon

#### **Disbursing/Collecting Officer**

Ara B. Bacal  
Ana Rose G. Terio

#### **Committee on Disposal**

Chairman	Arne B. Senon
Vice Chairman	Janifer G. Testa
Members	Lorena C. Belvis
	Mary Fe T. Sancha
	Cheza S. Garcia

In view thereof, you are directed to faithfully perform your duties and responsibilities inherent to your respective designation in addition to your present workload and instructed to file for fidelity bond at the Bureau of Treasury. Your accountability as such is anchored in the principles of transparency in government transactions and in accordance with the usual budgeting, accounting and auditing requirements of the office.

This Order shall take effect immediately and shall supersede all other Orders inconsistent herewith.

  
**GERALD GLENN F. PANGANIBAN, Ph.D.**  
*Director*