

5. Conduct of Field Trial Activities for an Approved Event

The Biotechnology Office of the Bureau of Plant Industry (BPI) conducts Field Trial Monitoring for approved events

Office:	Biotechnology Office			
Classification:	Highly Technical			
Type of Transaction:	G2B – Government to Business, G2G – Government to Government			
Who may avail:	Technology Developer(s) with valid Biosafety Permit(s) for Field Trial			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
<ol style="list-style-type: none"> 1. Biosafety permit for Field Trial 2. Tentative schedule of monitoring activities 3. Oath of Undertaking 			BPI Central Office- Biotechnology Office	
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit pertinent documents	1.1 Check the sufficiency of the documents	None	1 working day	Biotechnology Office
	1.2 Review and consider the availability of the office and the Biosafety Committees to the proposed tentative schedule of monitoring activities	None	3 working days	Department of Science Technology -Biosafety Committee (DOST-BC) Department of Agriculture-Biosafety Committee (DA-BC)

				<p>Department of Environment and Natural Resources-Biosafety Committee (DENR-BC)</p> <p>Department of Health-Biosafety Committee (DOH-BC)</p> <p>Biotechnology Office</p>
2. Submit an invitation to monitor field trial activities in accordance to its stages (i.e. field site and administrative preparation, seed bed preparation (if applicable), planting/transplanting, vegetative stage, reproductive stage, harvesting stage, and post-harvest activities	Schedule the specific field trial activity with the Biosafety Committees (BC) and assign representatives to be communicated to the applicant	None	3 working days	<p>DOST-BC</p> <p>DA-BC</p> <p>DENR-BC</p> <p>DOH-BC</p> <p>Biotechnology Office</p> <p>Technology Developer</p>
3. Conduct the Field Trial Activity	3.1 Monitor the Technology Developer's compliance to the conditions stipulated in the	None	5 working days for each field trial activity*	Institutional Biosafety Committee

	Biosafety Permit and Oath of Undertaking			Technology Developer
				Biotechnology Office
	3.2 Accomplish the monitoring checklist and ensure that the signatures are complete to be filed and recorded			Biotechnology Office
4. Fill out Customer Satisfaction Form	Issue and collect the accomplished CSF	None		Biotechnology Office Applicant

	TOTAL		12 working days*	
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**The total processing time only includes the process from the submission of the pertinent documents to the conduct of the first field trial activity. This will be extended depending on their tentative schedule of monitoring activities, where each activity shall be conducted for a maximum of 5 working days.*

Conduct of Field Trial Activities

****Computation of Fees**

Not Applicable
